



Learning and development for all, through challenge, nurture and enjoyment

THE GOVERNORS OF EARSHAM CE VA PRIMARY SCHOOL

The Governing Body of Earsham CE VA Primary School consists of 12 members who have responsibility for raising school standards by

- 1. Ensuring clarity of vision, ethos and strategic direction;**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils;**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

Who can become a school governor?

Governors are the largest volunteer force in the country. No special qualifications are required, but a governor must be 18 or over on the date when elected or appointed. Enthusiasm, commitment and an interest in education are the most important qualities but we also look for the skills which will help us to raise school standards. Being a governor is about identifying the long term future of the school so that it can be the best it can be. It is not about the day to day running of the school, this is the responsibility of the Headteacher. All Governors are expected to have a clear DBE.

Our Governing Body

The full Governing body meets six times a year – once per half term. Each member of the governing body is also a member of one or more of our committees and may also have a specific area of responsibility. We have three committees all of which give feedback to the full governing body:

- Curriculum and Standards
- Finance and Premises,
- Strategic Leadership

These committees meet at least once each term.

We also have particular governors with responsibility for Safeguarding and for Equality and Diversity

Types of Governors

Local Authority Governor	appointed by the LEA
Parent Governors	2 parents are elected by other parents at school
Foundation Governors	7 governors are appointed by the Diocese and local church. These governors do not have to be regular Church attendees but have to believe in the philosophy and ethos of a church school.
Staff Governors	One governor is elected by the school staff. The Head teacher is also a governor.

If you would like to find out more about our current governors please have a look at the Governing Body Notice Board in the School Foyer.

If you wish to contact the Governing Body please address correspondence to the Chair of Governors via the main school office.

If your contact is the result of a complaint please follow the steps outlined in the complaints policy available in the office or on this website in [‘Policies’](#)

The School and Governor partnership – who does what?

Area	Headteacher	Governing Body
Overall responsibilities	<ul style="list-style-type: none"> • Runs the school on a daily basis • Provides information and Advice to governors 	<ul style="list-style-type: none"> • Determines the aims, ethos and priorities of the school • Acts as a critical friend • Delegates to the head the power to run the school
Curriculum	<ul style="list-style-type: none"> • Supplies the information and advice and produces the curriculum plan 	<ul style="list-style-type: none"> • Determines curricular policy and monitors its effectiveness.
Staffing	<ul style="list-style-type: none"> • Draws up the initial staffing plan based on the school’s needs • Manages the appointment process, e.g. draws up job descriptions, organises the day in school and timetable • Day to day management of staff 	<ul style="list-style-type: none"> • Decides the complement of staff • Decides what proportion of the overall budget should be spent on staff • May be involved in staff interviews for key posts • Deals with personnel issues if these occur
Finance	<ul style="list-style-type: none"> • Produces the school budget • Manages the school’s spending and budget 	<ul style="list-style-type: none"> • Responsible for approving and monitoring the budget • Monitors the school’s financial management
Salaries	<ul style="list-style-type: none"> • Manages the performance management of the staff and the progression up salary scales. 	<ul style="list-style-type: none"> • Determines salary levels for all members of staff (at time of appointment with advice from the Headteacher) • Determines salary level of Headteacher • Ratifies the statutory pay policy
School Self-Evaluation (SEF) School Improvement and Development Plan (SIDP) Policy Making	<ul style="list-style-type: none"> • Advises the Governing Body on formulating the plan or policy • Drafts the detailed action plans and policies 	<ul style="list-style-type: none"> • Involved in planning discussions and decisions through its committees, agreed at full governing body meetings